LESSON PLAN FORMAT 1

**Heading**
Learning area, topic, grade, and date/time, duration, number of students in class

**Learning objectives/outcomes**
On completing this lesson, student will be able to:

1. Each objective is an important learning outcome (focused on prescription)
2. Each objective starts with an observable verb;
3. Objectives are clear and linked well to procedure and evaluation;
4. There is an appropriate number of objectives

**Students’ Prior Knowledge**
Stated in terms of student knowledge, understanding, and thinking skills; psychomotor skills, and attitudes and interests.

**Preparation**
- Teaching and learning resources noted;
- Organisation of space noted
- Organisation of students noted

**Procedure**
- Logical numbered steps;
- Time plan;
- Introduction
- Recognised teaching strategy;
- Key questions noted;
- Explanations and demonstrations included;
- Use of resources indicated;
- Management techniques shown;
- Student activities noted.

**Conclusion**
- Work exercises – include copies of exercises with answers.
- Evaluation – both formative and summative techniques noted.
- Self-evaluation – space is provided for this.
LESSON PLAN FORMAT 2

Name of Teacher:                                                             Name of School:
Learning Area:                                                                   Class/Form:                               Number of students:
Topic:                                                                                  Time:                                          Duration:

Learning Objectives:
Derive these from broader Aims/Outcomes of the course.
Write these this way:

On completing this lesson, students will be able to:

1. Each objective is an important learning outcome (derived from SoW or prescription)
2. Each objective starts with a observable verb (a student behavior which can be observed);
3. Objectives are clear and linked well to teaching strategies used and assessment;
4. There is an appropriate number of objectives
5. Objectives are sequenced in a logical way.

Preparation:
• Teaching and learning resources noted (e.g prepare 1M HCl, obtain video, book TV, etc)
• Organisation of students noted (e.g. Students to sit in groups of 4 or 5)

Prior Knowledge:
Stated in terms of student knowledge, understanding, and thinking skills; psychomotor skills, and attitudes and interests.

Procedure:

<table>
<thead>
<tr>
<th>What to teach:</th>
<th>Duration</th>
<th>Teaching strategies (How to teach it).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main ideas listed in a logical order.</td>
<td>States how long each procedure would take</td>
<td>How the ideas are to be taught;</td>
</tr>
<tr>
<td>Ideas are consistent with learning objectives.</td>
<td></td>
<td>Introduction</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Teaching strategy described;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Key questions noted – focus on students’ attainment of objectives</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Explanations and demonstrations included;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Use of resources indicated;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Management techniques shown;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Includes brief description of activities designed for students;</td>
</tr>
</tbody>
</table>

Evaluation of students’ learning:

• Objective 1 – How to assess
• Objective 2
• Objective 3

Self-Evaluation:
How well do you think the learning objectives were achieved?
How can you improve of this lesson?
LESSON PLAN FORMAT 3

<table>
<thead>
<tr>
<th>Name of Teacher:</th>
<th>Name of School:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning Area:</td>
<td>Class/Form:</td>
</tr>
<tr>
<td>Topic:</td>
<td>Time:</td>
</tr>
</tbody>
</table>

**Learning Objectives:**

**Preparation:**

**Procedure:**

<table>
<thead>
<tr>
<th>Time</th>
<th>Teacher’s Strategies</th>
<th>Students’ Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Evaluation of Students’ learning:**

**Self-evaluation**